



CARLA CRUZ

ENGLISH LANGUAGE
TEACHER



CITIZENSHIP

U.S.

DATE OF BIRTH

April 2, 1995

CONTACT INFORMATION

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San Diego, CA 92110

INTRO VIDEO

<https://www.youtube.com/example9876>

INTERNET DETAILS

Type: Wired

RAM: 8 GB

Speed: 25 Mbps

PROFESSIONAL SUMMARY

TEFL-certified university graduate seeking position teaching English to children online.

EDUCATION

120-Hour Master TEFL/TESOL Certificate

Bridge Education Group, January 2020

- 60-Hour Core Curriculum
- 40-Hour Grammar Certification
- 10-Hour Endorsement In Teaching Young Learners
- 10-Hour Endorsement In Teaching Business English

Bachelor's Degree In English

University of San Diego, May 2018

TEACHING EXPERIENCE

English Language Teacher

Global Language Institute - Medellin Colombia
2018-2019

- Planned and delivered 16 classes per week lessons to young learners and adults from beginner to advanced levels
- Managed assessments and other student records
- Presented weekly professional development workshops

OTHER EMPLOYMENT EXPERIENCE

Writing Tutor

University of San Diego - California, USA
2016-2018

Provided college students with online guidance and tutoring to improve their writing skills for research papers and essays.

Online Customer Support Specialist

Davidson Services - San Diego, California, USA
2014-2016

Assisted clients with tech issues in fast-paced environment; provided solutions using customer management software.

SKILLS

- ESL Lesson planning, assessment, classroom management
- Proficient in Word, Excel, PowerPoint, Zoom, Skype, WhatsApp, Blackboard, Moodle
- Exceptional written and verbal communication skills
- Fluent in Spanish

